Please call us or visit our website at manoa.hawaii.edu/studentlife for more information on scheduling a workshop.

Leadership Development
Workshops for RIOs

Student Life & Development
2465 Campus Road
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E-mail: sld@hawaii.edu
Website: manoa.hawaii.edu/studentlife

University of Hawai‘i at Mānoa
808-956-8178
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manoa.hawaii.edu/studentlife
14 different workshop/training topics are available to Registered Independent Organizations (RIOs). These topics include:

1) **Balancing Academics and Involvement**
   - Time Management
   - Prioritizing

2) **Communicating Effectively in Groups**
   - Listening to Understand
   - Assertiveness - Working with difficult people and challenging situations

3) **Effective Meeting Management**
   - Agenda planning/Meeting flow
   - Brainstorming
   - Basic Team Building in Meetings

4) **Event and Program Planning**

5) **Goal Setting for Organizations**
   - Goal Setting Process
   - Selecting Annual Goals
   - SMART Goals as a refining technique

6) **Group Development**
   - Understanding Yourself, What You Need, What Others Need
   - Building Interpersonal Effectiveness in Groups
   - Personality Inventory

7) **Leading with Soul**
   - Connecting or Re-connecting to your passion as a leader

8) **Marketing Your Leadership Experience during a Job Search**
   - Compiling and defining your positions and skills gained
   - Showcasing your development as a leader, overall development
   - Start Resume or curriculum vitae creation

9) **Motivating Group Members**
   - Getting Motivated and Staying Motivated
   - Empowering Each Other
   - Effective Delegation and Volunteering for Projects

10) **Team Building 1, Outdoor Teams Course, 3 hours**
    - Choice of 4-5 outdoor activities that can be completed in 3 hours
    - Work as team to problem solve challenges

11) **Team Building 2, Indoor Team Challenges, 2.5 hours**
    - Work as a team to problem solve challenges

12) **Team Building 3, Coordinate Outdoor Recreational Activity in Conjunction with Leisure Programs**
    Please contact Recreational Services - Leisure Programs, 956-6468
    Note: Recreational activity options include snorkeling, hiking, kayaking, stand-up paddling and surfing. The date, time, location and fee schedule for this option is scheduled and calculated on a case by case basis by the Recreational Services - Leisure Programs office.

13) **Visioning**
    - Developing a vision and mission for your organization

14) **Working Effectively with Others**
    - Learn your personality identification through a user friendly practical tool (Blue, Green, Gold, or Orange). What is your preferred style?
    - Learn your preferred style when dealing with conflict through a user friendly practical tool (Shark, Fox, Turtle, Teddy Bear, or Owl). What is your preferred style?

Beyond 50 participants are calculated as follows:

Fee Schedule for Outdoor Teams Course (2-3 hour session) Increments of $35 per group for additional 1-10 participants

Fee Schedule for Leadership Workshops (90 minute session, except Indoor Team Challenges which is 2.5 hours) Increments of $40 per group for additional 1-10 participants