

**Campus Facilities Planning Board (CFPB)**

Summary Points of Meeting

August 5, 2016

Hawai'i Hall 309

12:00pm – 12:45pm

Attendees: Kathy Cutshaw, Kevin Griffin, Deborah Halbert, Lori Ideta, Kristin Kumashiro, Brian Taylor, Jan Gouveia, Jimmy Kurata, Reed Dasenbrock, Donna Kiyosaki

Missing: Peter Crouch, Michael Bruno, Daniel Friedman, David Matlin

**1. Approval of July 6, 2016 Meeting Recap**

Approved.

**2. Budget Update (J. Gouveia, D. Kiyosaki)**

Proposed FY 17 CIP Allocation (\$41.6 million for Mānoa)

- Approved by the Board of Regents, Committee on Planning and Facilities on August 4, 2016.
- The proposed FY 17 CIP Allocation to be presented to the full Board for approval.

**3. Facilities Update (J. Gouveia, D. Kiyosaki)**

A. Next steps for Henke Hall

- On track to vacate tenants by end of December 2016.

B. Update on next steps and additional costs for PBS / KHET Building

- PBS made final payment on contractual obligations.
- J. Gouveia and D. Kiyosaki met with existing building tenants and all parties have agreed to limit the use of space to existing use.
- Moving new occupants into the building is not feasible at this time as funds are not available to renovate the building to accommodate new occupants.
- College of Education (COE) inquired about their potential use of space at PBS/KHET. J. Gouveia to inform COE that the space has been committed for Academy for Creative Media and therefore no space is currently available for COE.

**NEXT STEPS: D. Kiyosaki will work to obtain cost estimates for renovation of the PBS/KHET building and will provide an update at the next meeting.**

C. Update on NOAA Building (Main Building, Annex 1 and Annex 2)

- Main Bldg – WCIT design and consultant services agreement signed.
- Annex 1 – Agreement made for SOEST and Engineering to move forward with Annex 1.
- Annex 2 – On hold until funds are available.

D. Update on Moore Hall – Confucius Institute

- Work is complete → Planning final inspection of classrooms and offices.
- Furniture not yet completed due to timing issue. The cost of furniture is within the budget.
- Project is on schedule and classrooms targeted to be ready by beginning of the fall 2016 semester.

**4. Space Requests (K. Griffin)**

A. A number of departments have informally communicated requests for space on campus.

B. No formal space requests have been received.

**DISCUSSION:** The Committee recommends that departments submit formal space requests to ensure basic required information is provided for consideration.

**5. Academic Planning and Space Utilization (R. Dasenbrock, D. Halbert)**

A. Snyder Hall

- R. Dasenbrock, D. Halbert and K. Griffin met with Loreline Lyons, the incoming, interim Dean of LLL to discuss a vision to have a building on the Snyder site. It has not been determined whether to build new or renovate existing, but for simplicity purposes, recommend working with the same building footprint to allow for greater ease in scaling up or scaling down.
- A list of potential occupants may be considered for the Snyder site, including but not limited to: Indo-Pacific Languages and Literatures (IPLL), Naval ROTC program, Arts and Humanities (A&H), Hawai'i English Language Program (HELP), and other Language, Linguistics and Literature (LLL) programs.

**NEXT STEPS:** D. Halbert and K. Griffin will begin to meet with department chairs in the fall of 2016 to discuss space planning alternatives. D. Halbert and K. Griffin have started planning for and will continue to work on developing the programmatic design of classroom space at Snyder site. Funds are being requested for programmatic planning in the proposed FB 2017-19 CIP budget request.

B. Keller Hall

- No update.

**DISCUSSION:** UH System's Institutional Research & Analysis Office (IRAO) presented data that Mānoa faculty have fewer student semester hours (SSH) per FTE as compared with peer and benchmark groups. Mānoa was asked to research possible reasons for this finding. In response, the Mānoa Institutional Research Office (MIRO) conducted an analysis on major contributing factors including the varying levels of graduate and teaching assistant support, classroom sizes and available classroom space, university research activity, graduate students, and faculty-student interaction. The Committee notes that physical size and space of classrooms may impact academic parameters. The Committee also indicates that the existing physical plan matches the current curriculum. J. Gouveia to discuss MIRO report with the President. Committee members will be emailed a copy of MIRO's report and may request a presentation by MIRO.

**6. Status of PV Power Purchase Agreement for the Parking Structure Roof**

- A. PV initiative project to cover a portion of the parking structure, Sinclair and Transportation Services parking lot had gone out for bid → Need to complete selection process and report selected vendor to Procurement.

**DISCUSSION:** J. Gouveia working on an ESCO RFP. Phase 1 is to obtain qualified vendors by end of 2016 and have a vendor selected by June 2017 to address deferred maintenance backlog and implement energy efficiencies. No funds are currently available for this purpose. There is a need for a core centralized energy group to manage energy needs for the University. The Committee proposes to provide a position to the Systems Energy Group. This position would be dedicated to manage energy needs for Mānoa.