Present: Reed Dasenbrock, Amy Agbayani, Krystyna Aune, Tom Bingham, Ron Cambra, Mike Kaptik, Jodi Kuba, Lei Wakayama, Joel Weaver, Ryan Yamaguchi

Updates/General Reports:
- Faculty Senate approved the proposal to reduce the minimum number of credits required for graduation from 124 to 120. This requirement will be in effect for Fall 2012.
- Faculty Senate also approved the 45 credit upper division graduation requirement in lieu of the 60 non-introductory credit requirement. This requirement will be in effect for Fall 2012.
- ACCFSC is reviewing the proposal to institute a policy so that all courses with the same alpha and same number are articulated. Aune will follow up with Hippensteele to see about next steps.
- The GPA calculation for repeat courses (“grade replacement opportunity”) was discussed at faculty senate, but not voted on. It is now under consideration at CAPP with input requested by the VCAA from CAA and the OVCS.
- The 148 credit hour notice initiative – Cambra obtaining and analyzing data regarding implications of this. Approximately 800 students fall into the > 148 credit hour category. Far more transfer students exceed the 148 credit hours, relative to Manoa only students. CAPP will consider this next semester.
- Both the 148 credit hour initiative and the upper-division credit requirement will be put on the January CCAO agenda.
- A meeting regarding BANNER will be in January to discuss the possible midterm grade option as well as electronic wait-listing for courses. The technical aspect (capacity, options) need to be discerned. Faculty input is necessary regarding both of these options. The application process/information about majors can also be updated as we hope to allow for summer enrollment for students admitted for the fall.

Subcommittee Reports/Updates:

Workgroup 1: Keeping more of Hawaii’s high school graduates attending UHM
- Accepted more students this year compared to last year
- Haven’t seen as many applications as last year
- Meet with 1 company about document imagine and another with Xtender
- Digital storage may be an issue
Question: Protocol regarding involvement of OVCS at events where recruitment would be appropriate?

Workgroup 2: Addressing differential rates of educational attainment
- Follow up regarding faculty release time. Agbayani said that instead of release time for Spring 2011, they would like student assistants to assist with recruitment efforts.
- Dasenbrock reported that Dean Benham said that a faculty member has been identified for release time for 2011-2012.
- For the Manoa experience event, a request for buses has been submitted.

Workgroup 3: Increasing mobility between the two- and four-year sectors
- Two new committee members are on the committee (Jim Henry replacement for Tom Hilgers’ retirement, Kiana Shiroma – Honors Advisor).
- Honors Program information to now be included in admissions packet information sent to students
- Honors Program to also e-mail auto-admit transfer students informing them of the opportunities offered.

Workgroup 4: Improving retention and graduation rates here at UHM
- Pre-registration for incoming freshmen will be launched next semester (for the Fall 2011 semester)
- The separation of academic actions and financial obligations policy is being finalized
- Academic Actions have been again suspended for the fall. Assessment of impact is underway.

Question: regarding pre-majors. What happens to people who do not get through the admissions gate? Who handles advising in the pre-period? This influences graduation rates and time to degree. Some movement to freshmen admissions may be warranted.

Workgroup 5: International enrollment management
- One-stop financial assistance webpage – subgroup still working on this
- Powerpoint for faculty who are traveling to foreign countries will be piloted by Weaver when he travels to Indonesia and Vietnam.
- What are the campus’ international enrollment goals? Number? Percentage? From where?

Question regarding mechanism – faculty member, country, and activity. Who decides? Lack of consensus regarding recruitment for “best” student vs. students who can pay full tuition.

Comment: There is a statement on International Enrollment that UH should increase international enrollment. We shall track that document as it moves forward.