Committee on Enrollment Planning  
May 19, 2010  
Meeting Notes

Members Present: Reed Dasenbrock, Francisco Hernandez, Peter Crouch, Tom Bingham, Susan Hippensteele, Krystyna Aune, Ron Cambra, Amy Agbayani, Alan Yang, Joel Weaver, Mike Kaptik, Myrtle Yamada

**Workgroup 3: Increasing mobility between the CCs and Mānoa (Krystyna Aune)**  
Recommendation: Institute a policy that all system courses with the same alpha and same number are 100% articulated, i.e., meet the same requirements on every campus.  
- Recommendation endorsed by CEP.  
- Hippensteele will discuss the proposal with the SEC and ask the MFS Chair to discuss this issue with the ACCFSC,  
- Target date: June/July 2010.

**Workgroup 5: International enrollment management (Joel Weaver)**  
Recommendation: International exchange student tuition waivers should be calculated based on resident rates versus the non-resident tuition rate currently being used.  
- Recommendation endorsed by CEP.  
- Dasenbrock raised this issue earlier this year with VC Cutshaw. He will retrieve his original memo and resubmit it.

**Workgroup 2: Addressing differential rates of attainment across Hawai‘i’s population (Amy Agbayani)**  
Recommendation: Units that serve underrepresented minority students should be given priority when Student Success Fellowships and Peer Advisor “positions” are allocated.  
- Current priority is to provide advising services for the most students. Since all entering students receive their initial advising at the Mānoa Advising Center, which has only 3 advisors, it currently has priority in the allocation of Peer Advisor positions.

**Workgroup 4: Improving retention and graduation rates (Ron Cambra)**  
Recommendation: Raising awareness regarding retention issues among faculty, staff, and students.  
- There is a lack of understanding about the impact of not retaining students and the costs related with recruiting students to “replace” students who are not retained.  
- The Workgroup proposes that a presentation be put together that would look at existing retention data (for the campus and for individual colleges/programs) and talk about why retention matters and what we can do about it.  
- The presentation should include a discussion of the results of the “Leaver” Survey.  
- It’s important that faculty take the leadership in preparing and delivering the presentation.
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• In addition to faculty, the presentation needs to be delivered to staff in all service units.
• Recommendation endorsed by the CEP. Cambra to work with faculty in Workgroup 4 to develop the presentation and present it to the CEP before the end of the summer.

Announcement: The enrollment planning website is being updated. Agreed upon CEP action items will be posted on the site along with notes from CEP meetings and enrollment documents that have been considered by the Committee.