Workgroup 1: Keeping more of Hawai‘i high school graduates here in-state, attending UH Mānoa
Workgroup 2: Addressing the differential rates of educational attainment across Hawai‘i’s population
Workgroup 3: Increasing mobility between the two- and four-year sectors
Workgroup 4: Improving retention and graduation rates here at UH Mānoa
Workgroup 5: International enrollment management

<table>
<thead>
<tr>
<th>Grp. No.</th>
<th>Action Item</th>
<th>CEP Approval</th>
<th>Steps</th>
<th>Effective Date</th>
</tr>
</thead>
</table>
| 1       | Creating graduation designations (cum laude, magna cum laude, summa cum laude) to be recorded on diplomas.  
  - Need to consider how the designations will interface with participation with the Honors Program  
  - Approvals required? BOR policies? Faculty Senate? | 04-28-10     | • Yamada will check BOR policies and report to Yang and CEP (done 5/2010).  
  • Proposal referred to SEC and CAPP for review; Faculty Senate approved March 2011, effective Fall 2011. | Policy effective Fall 2011 |
| 2       | Funding for food and transportation for recruitment events with targeted underrepresented populations.  
  - Kaptik & Hernandez working with Food Services (Housing) to provide meal cards for prospective low-income students/student groups who are visiting the campus | 04-28-10     | • A budget will be established out of food service revenue to provide refreshment/food for off-campus events with prospective students. Hernandez & Kaptik to follow up.  
  • Up to 250 lunches have been allocated for recruitment events that bring students and parents on campus for AY 2010-2011. Will be used for School of Hawaiian Knowledge events, Filipino/Hawaiian/ Pacific Island SEED programs, Pacific Island program events.  
  • Estimates are being gathered for cost of buses to transport prospective students & families to on-campus recruitment events.  
  • Lunches will be allocated for recruitment events that bring students and parents on campus.  
  • Buses (funded by VCS and Challenge grant) will transport prospective students and families to on-campus recruitment events (including Mānoa Experience) | Continuing recruitment events |
<table>
<thead>
<tr>
<th>Grp. No.</th>
<th>Action Item</th>
<th>CEP Approval</th>
<th>Next Steps</th>
<th>Effective Date</th>
</tr>
</thead>
</table>
| 2       | Support faculty from underrepresented groups to assist with student recruitment by providing for faculty release time | 03-31-10     | • Funding for lecturers for 6 courses will be provided in AY 2010-2011 and 2011–2012 to provide release time for faculty members to assist with student recruitment of underrepresented minorities. Faculty identified for Fall 2011 release time.  
  • Continued funding needed for lecturers for 6 courses: 2 Hawaiian Language faculty, one faculty from Ilokano, Filipino, Samoan language faculty, and one from Center for Pacific Island Studies. | Fall 2011      |
| 3       | Reduce minimum number of credits required for graduation from 124 to 120    | 07-28-10     | • Hippensteele to bring initiative to Faculty Senate for discussion. Merrill to provide data on number of credits upon graduation; Aune to provide data on average semester credit hours. CAPP to review and make recommendation to Senate by December 2010. Approved by Faculty Senate December 2010. | Fall 2012      |
| 3       | Conduct advising retreat(s) for CC Counselors and UHM Advisors             | 08-25-10     | • Retreat should provide updates on what is happening at Mānoa—new programs, student housing initiatives, campus life, etc.  
  • Should have two foci: information sharing & problem solving  
  • Retreat endorsed by the Council of Academic Advisors.  
  • Suggested that student services staff be included in the retreat.  
  • Brainstorming session to address topics for the retreat to be held 3/11/11.  
  • Retreat (Advising Exchange) to be held on 5/10/11. Will focus on addressing transfer to Mānoa issues. | Spring 2011    |
<p>| 3       | Institute a 45 credit upper division graduation requirement and eliminate the 60 non-introductory credit requirement | 09-22-10     | Faculty Senate to review the recommendation in Fall 2010. Approved by Senate, December 2010. Submitted to CCAO for information in January 2011. | Fall 2012      |</p>
<table>
<thead>
<tr>
<th>Grp. No.</th>
<th>Action Item</th>
<th>CEP Approval</th>
<th>Next Steps</th>
<th>Effective Date</th>
</tr>
</thead>
</table>
| 4       | Early registration for freshmen (prior to NSO sessions)                      | 09-22-10     | • Initiative to see if registration can be arranged for freshmen prior to NSO sessions.  
• System to be in place for Fall 2011 freshman registration; by August 1, 2011 all freshmen who have submitted their deposits will be registered. Goal is to complete registration for incoming freshmen by March 2011 for Fall 2011.  
• Program launched in Spring 2011 for Fall 2011 freshmen.                                                                 | Fall 2011     |
| 4       | Examine how UHM calculates grade point average for repeat courses            | 07-28-10     | • Hippensteele will bring to Faculty Senate for consideration. CAPP to consider and report to Senate at the November 2010 meeting. Discussed at December 2010 Senate meeting; CAPP will return in Spring with recommendation. MFS passed (Spring 2011) allowing 3 repeats with grade substitution. CAPP now reconsidering the policy given implementation difficulties.  
• CAPP reconsidered options and reported to MFS. MFS passed resolution with grade replacement policy to be implemented for courses with grades of C- or below. OUE working with CAA, Registrar's Office, STAR, and Catalog to implement the policy. Policy to be reflected in 2012-13 Catalog. | 02-17-12      |
| 4       | 148 credit notice                                                           | 07-28-10     | • Hippensteele will ask Faculty Senate to review the existing policy to see if changes are warranted. CAPP to review and report back to the Senate at its November 2010 meeting. The Workgroup will draft a procedure to present to CEP. Will be put on CCAO agenda for January 2011.  
• Faculty Senate voted to abolish policy. Resubmitted to MFS for reconsideration based on misunderstanding of data.  
• Workgroup does not consider this initiative useful any longer with “Do it in 4!” initiative launched, full development of 4-year academic plans available to all students, and mandatory advising in place. | 02-17-12      |
<table>
<thead>
<tr>
<th>Grp. No.</th>
<th>Action Item</th>
<th>CEP Approval</th>
<th>Next Steps</th>
<th>Effective Date</th>
</tr>
</thead>
</table>
| 4       | Investigate courses with high failure rates with a focus on General Education courses and courses required for majors. |              | • Identified 3 courses: Math 100, Phil 110, and Psy 100. GEC subcommittee formed to review and study the courses.  
• Data on course high failure rates turned over by MIRO to faculty committees for review and recommendation. No longer workgroup responsibility. |                 |
| 5       | Calculate international exchange student tuition waivers based on resident tuition versus current practice of using non-resident tuition | 05-19-10     | Effective Fall 2011, international student exchange tuition waivers will be calculated using resident tuition rates.                                                                                     | June 2010       |
| 5       | International Undergraduate Student Scholarships                            | 09-28-11     | Proposal circulated to establish undergraduate student scholarships for international students. CEP members asked to provide comments to J. Weaver. Scholarship established in Fall 2011. Currently accepting applications for 2012-13 year. | Done            |