1. We decided to change the schedule to meet NEXT week so that we can get comments on the WASC report back to the OVCAA’s office by their deadline.
2. In order to better meet schedules, we will also change our meeting time to 4:00 and then meet every other week thereafter (schedules pending).
3. Monica distributed some sample programs to discuss issues with the SLO/ILO alignment.
   a. She picked three, Accountancy, Animal Science, and Anthropology (out of 20) who had at least one individual program SLO aligned with 7 or more of the ILOs. The feeling is that while possible it is unlikely for such a thing to exist because it would be hard for a single program learning outcome to address 7-9 of the ILOs.
   b. For example, Accountancy has 3 learning outcomes but checked the same ILOs for all three.
   c. We discussed how we communicate with programs about what the ILOs mean?
   d. If something is important enough to map onto the ILOs, then we think perhaps we should recommend that departments consider adding that item independently so that students can see that it is important.
4. We then went into a broader discussion of how to best assess the ILOs.
   a. For example, Manoa has to figure out how it will define civic engagement, which is typically understood as more than professional service. Rather, civic engagement is focused on helping the community outside of professional/personal methods.
   b. We decided that we need to create narrative definitions of the ILOs, which we do not have. We need to write up a narrative about what each of these ILOs means – at an institutional level.
5. It was suggested that before we delve more into the department issues, that the committee needs to define what we mean by these ILOs – we need to add narrative to the bullet points.
   a. We may want to utilize language of if something has been introduced/reinforced/mastered.
   b. Perhaps we could reformat our entire assessment strategy. Perhaps align it with program reviews.
6. Based upon this larger discussion, we assigned committee members some definitional responsibilities that we will come back to after our next meeting.

   Monica – 1a & b
   Dawne – 3d, 3b
   Wendy – 3a
   Megan - 2c
   Vicky – 2b
   Debbie – 3c, 1c
   2a – (already defined by WASC)