

July 27, 2004

MEMORANDUM

TO: Council of Chief Academic Officers

FROM: Neal Smatresk
Vice Chancellor
for Academic Affairs

SUBJECT: Systemwide Mathematics Faculty Meeting

The UH Manoa Department of Mathematics is coordinating a meeting with other mathematics faculty across the UH system campuses entitled: "Systemwide Articulation of Elementary Education Courses: Preparing Future Elementary Education Majors for ITE 324 and ITE 325." The meeting is scheduled for Wednesday, August 18, 2004, 9:00 a.m. to 4:00 p.m., to be held at Kapi'olani Community College in Iliahi 106.

The purpose of the meeting will be to promulgate systemwide criteria for courses that prepare students for the UHM College of Education elementary education major. The agenda is as follows:

9:00 am Registration and distribution of materials
9:15 An examination of the content of ITE 324 and ITE 325
10:30 Break
10:45 Key concepts for Math 111
12:15 pm Lunch
1:00 Key concepts for Math 112
2:30 Break
2:45 Administrative aspects for courses like Math 111 and Math 112
3:15 Questions and Answers
4:00 End

A memorandum will also be sent from the UH Manoa Mathematics Department to the Hawai'i State Department of Education, the UHM College of Education, and your mathematics faculty. Please encourage and support the attendance of your faculty at this meeting. If you have any questions regarding this meeting, please contact Professor Joel Weiner (956-4674, joel@math.hawaii.edu) or Professor Karl Heiner Dovermann (956-7811, heiner@math.hawaii.edu).

c: Dean Randy Hitz
Interim Dean Charles Hayes
Professor Joel Weiner

Professor Karl Heiner Dovermann
Dr. Helene Sokugawa