

July 27, 2004

MEMORANDUM

TO: Council of Chief Academic Officers

FROM: Neal Smatresk
Vice Chancellor
for Academic Affairs

SUBJECT: “Foundations” versus “Diversification” Designations of UH Courses

According to the Deane Neubauer memorandum dated January 22, 2003, “a Foundations course will not also meet Diversification or Focus requirements.” Basic UHM policy remains unchanged: any course that fulfills a Foundations requirement will not carry any other General Education designation.

My July 7, 2004 memorandum to you identified 11 community college courses that were originally approved for the Diversification designation and later approved for the Foundations designation. I would like to emphasize that UH Manoa did not discontinue the Diversification designation for those courses when they received approval for the Foundations designation. Therefore, we will allow students to use the 11 courses to fulfill either a Foundations or a Diversification requirement as long as the course is completed by the end of the Summer 2005 term. This policy will allow a year for the community college campuses to advise their students appropriately.

UHM faculty and advisors tell me that giving the affected students this choice will not ordinarily present problems when students come to this campus. However, should issues arise, our advisors will work with the affected students to resolve them fairly and equitably.

In the future, when a community college course is approved to meet a UHM Foundations designation, any previously approved General Education designation for that course will no longer be effective. This will also apply to the 11 courses covered by this memorandum if they are to continue to carry Foundations designations beyond Summer 2005. If you wish to have the 11 courses designated to satisfy the Diversification requirement instead of the Foundations requirement, send me your request by Friday, September 17, 2004.

Thank you for your help. Please inform the appropriate individuals about the change in the

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course designations and their effective dates. You may contact Dr. Helene Sokugawa at 956-9396 or helene@hawaii.edu if you have any questions.

c: Vice President David McClain
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APC Co-Chair Carolyn Brooks-Harris
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Dr. Helene Sokugawa