OPF - General Wet Floor Safety Procedures for Janitorial Staff

Janitorial employees are responsible to be aware of persons passing through a wet floor area and to use caution when participating in wet floor work.

Procedures

1. All new floor finishes used shall be designated as non-slip or slip resistant on the manufacturer's label.

2. All spills shall be mopped up as quickly as possible after notification.

3. Wet floor signs shall be placed where floors are being mopped, stripped, refinished or carpets shampooed and shall be left in place until the floor or carpet has dried.

4. In addition to wet floor signs, barricades shall be placed, where possible, when floors are being stripped or refinished.

5. Use extreme caution when stripping floors. The combination of water, stripper, and old wax makes a very slippery surface.

6. Where barricades are not feasible and stripping or refinish work is being performed in high traffic areas, an OPF employee should be designated to stand watch to warn people of the slippery conditions. Only one half of the traffic area should be worked on at a time.

7. Building entrances are to be watched, wet floors mopped, walk off carpets used and changed as they become saturated during rainstorm conditions. Signs and barricades shall be erected whenever wet floors are discovered.

8. All floor surfaces shall be maintained with minimal (or no) surface irregularities i.e. chipped tiles, torn carpets, etc. When these items are found report them to your Supervisor immediately.

9. When using a buffer, an extractor, or a wet/dry vacuum where a large amount of water is present, be sure that a GFCI is in place.