



UNIVERSITY
of HAWAII®
MĀNOA

Assistant Vice Provost for Student Diversity & Inclusion Division of Student Success Search





About UH Mānoa

Located in the most diverse community and environment in the world, the University of Hawai‘i at Mānoa is a globally recognized center of learning and research with a kuleana to serve the people and places of Hawai‘i, and our neighbors in the Pacific and Asia. We cultivate creative and innovative leaders who mālama our people, our places, and our ways of knowing in order to sustain and transform our islands and the world.

Established in 1907, the University of Hawai‘i at Mānoa is the largest and oldest of the 10 UH campuses. Mānoa offers hundreds of undergraduate, graduate and professional degrees; a strong, vital research program; and nationally ranked NCAA Division I athletics. UH Mānoa is a research university of international standings.

UH Mānoa has widely recognized strengths in tropical agriculture, tropical medicine, oceanography, astronomy, electrical engineering, volcanology, evolutionary biology, comparative philosophy, comparative religion, Hawaiian studies, Asian studies, Pacific Islands studies, and Asian and Pacific region public health. UH Mānoa offers instruction in more languages than any U.S. institution outside the Department of State. The main UH campus located in Mānoa Valley on the island of O‘ahu began in 1907 as a land-grant college of agriculture and mechanic arts. With the addition of a College of Arts and Sciences in 1920, the college became the University of Hawai‘i. In 1972, it became UH Mānoa to distinguish it from the other units in the growing UH system.



UNIVERSITY of HAWAII®
MĀNOA

MISSION

E ho'omālamalama i kō mālama

Cultivating the potential within each member of our community

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VISION

He Lamakū O Ke Aloha 'Āina

A leading light of aloha 'āina for Hawai'i and the world

We will be locally and globally recognized as a premier student-centered, Carnegie Research 1, community-serving university grounded in a Native Hawaiian place of learning that summons our rich knowledge systems to help mālama Hawai'i and the world for future generations.



Native Hawaiian Place of Learning

Our goal of becoming a Native Hawaiian place of learning and an Indigenous serving institution directs our attention to the ways in which indigenous knowledge can deepen and guide our campus' efforts when we reciprocate the aloha necessary to sustain them.

The Native Hawaiian Place of Learning Advancement Office at the University of Hawai'i at Mānoa (UH Mānoa) is committed to fostering a rooted, resilient, and responsive community that advances UH Mānoa as a Native Hawaiian Place of Learning – grounded in aloha 'āina – so that the sustainable practices deeply rooted in Hawai'i can live on for the many generations yet to come.

LEARN MORE AT: manoa.hawaii.edu/nhpol

We believe this work starts with these three pathways:

A'O
Learning from one another

ALU
Connecting with each other

'AUAMO
Working together



Division of Student Success (DSS) Fast Facts



UNIVERSITY of HAWAII' at MĀNOA
DIVISION OF STUDENT SUCCESS

The Division of Student Success (DSS) encompasses student support services -- co-curricular activities, housing, counseling and career guidance, employment, and health, which serve all students. DSS also administers programs that provide support services to minority students, especially Hawaiians and Filipinos, other underrepresented students, students with disabilities, and senior citizens, and assists students who have special problems or concerns, such as academic grievances and student conduct issues.

The Division of Student Success is under the leadership and supervision of the Vice Provost for Student Success, who is responsible for the direction and coordination

of student services. The Vice Provost for Student Success reports directly to the Provost and is a member of the University's Mānoa Management Executive and Leadership Team.

VISION
Students First, Student-Centered

MISSION
The Division of Student Success fosters the developmental, educational and career goals of students in a student-centered environment that encourages diversity and global awareness, character development and campus and community engagement.

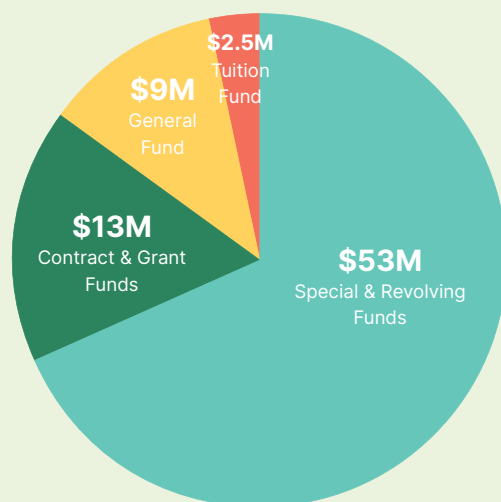


QUEEN LILI'UOKALANI CENTER FOR STUDENT SUCCESS

DEPARTMENTS/PROGRAMS

- Children's Center
- Civic and Community Engagement
- Counseling & Student Development
- First Year Programs
- Health Education and Promotion
- Academic Resource Center
- Mānoa Advising Center
- Mānoa Career Center
- Mānoa Transfer Coordination Center
- Office of Student Conduct
- Pre-Health/Pre-Law Advising Center
- Student Athlete Academic Services
- Student Events & Campus Life Services
- Student Involvement & Leadership Development Programs
- Student Life & Development
- Student Recreation Services
- Testing Center
- University Health Services Mānoa

OVERALL DSS BUDGET



WHO WE WORK WITH



100
Faculty



128
Staff
(APT/CS)

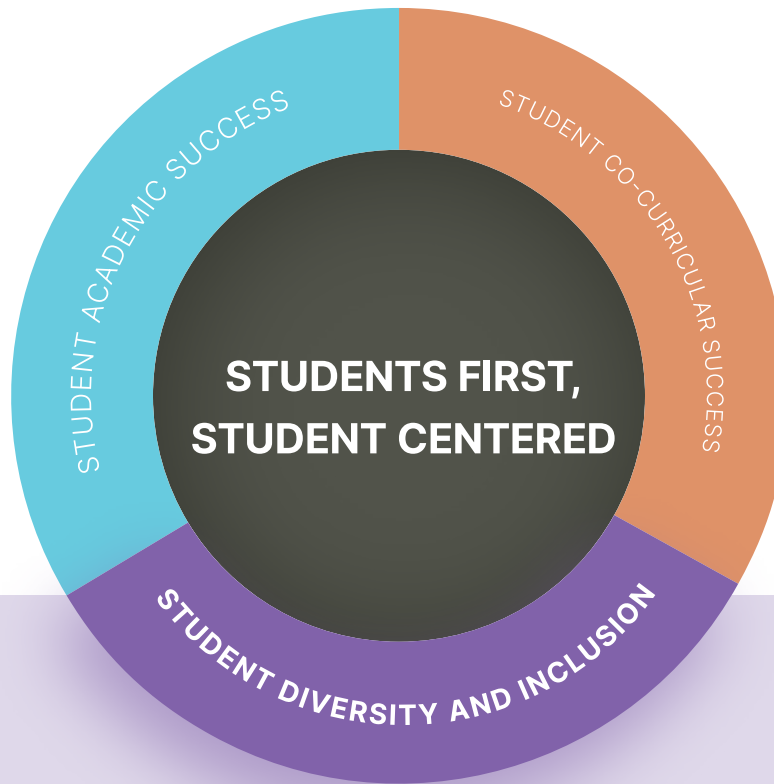


36
Graduate
Assistants



36
Student
Assistants

UNIT OVERVIEW



[College Opportunities Program \(COP\)](#)

[KOKUA \(Kahi o ka ulu'ana: The Place of Growing\) Program](#)

[LGBTQ \(Lesbian, Gay, Bisexual, Transgender & Queer\)+ Center](#)

[Office of Multicultural Student Services \(OMSS\)](#)

[Office of Veteran Student Services \(OVSS\)](#)

[SEED](#)

Graduate Professional Access (GPA)
Nā Kūpuna Program
Initiative for Diversity, Equity, Access and Success (IDEAS)

[State & Federal Programs](#)

Health Careers Opportunity Program (HCOP)
Mānoa Educational Talent Search (METS)

Hawai'i Educational Talent Search (HETS)
Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP)
Program for After-School Literacy Support (PALS)
Place-based Learning and Community Engagement in School (PLACES)
TRIO Student Support Services (SSS)
TIDES - ANAPISI

[Women's Center](#)

Student Parents @ Manoa (SPAM)
PAU Violence



UNIVERSITY of HAWAII at MĀNOA

DIVISION OF STUDENT SUCCESS



Position Summary

Assistant Vice Provost for Student Diversity & Inclusion

The Assistant Vice Provost for Student Diversity & Inclusion is one of the student officers and policy advisors to the Vice Provost for Student Success on student diversity and inclusion matters and provides the leadership, direction, planning, and coordination of the units and programs supporting student diversity and inclusion as well as collaborating with other assistant vice provosts and directors on programs to ensure overarching campus goals and objectives are achieved. The Assistant Vice Provost for Student Diversity & Inclusion is a leadership team member for the Vice Provost for Student Success and the Provost's Council.

Student Diversity and Inclusion provides leadership for planning, directing, coordinating, and managing student service areas that promote diversity, supporting minoritized

students and traditionally underrepresented and underserved in higher education, and facilitating access to the UH Manoa through its program, activities, and community partnerships. Current federal and state programs provide college access, opportunities, and services to students from multicultural backgrounds with disabilities and are LGBTQ+, veterans, Native Hawaiians, underrepresented ethnic groups, low-income and disadvantaged students, student parents, or a combination of more than one group.

Campus Student Diversity Administrator and Policy Advisor

Serves as the campus student diversity administrator and policy advisor on student diversity and inclusion, educational equity, minority support programs, and other related

activities. Provides leadership in developing policies, procedures, and best practices related to assigned areas and institutional, divisional, and program goals and objectives. Promotes diversity, equality, and affirmative action in all aspects of student diversity and inclusion programs and support of campus mission.

Leads and manages student diversity and inclusion-related programs and building of supportive student culture through the implementation of the institutional philosophy that drives and supports student and their success from admissions to graduation; development of applicable internal policies, procedures, and practices; and the implementation of student program planning, performance, and management; and the effective allocation of resources to meet program objectives. Recommends, establishes, and implements new student success programs and strengthens existing programs in consideration of national and local trends of student needs.

Assists the Vice Provost and campus leadership in the implementation and management of goals and objectives related to student success programs to improve the quality, direction, and priorities of student diversity and inclusion that also complements student success programs as well as teaching, research, and administration in full compliance with accreditation and higher education standards and requirements. Assists with fostering a vibrant student campus and academic climate, cultivating a student success environment where effective, innovative, and creative student services may flourish.

Collaboration and Relations

Works with and interacts with other student officers/counterparts and deans, directors and administrators from UH Manoa and other campuses; governance representatives from student, faculty, staff, and Native Hawaiian governance groups; and business and

community partners and other constituencies and internal and external organizations.

Develops and oversees agreements, partnerships, and exchanges with other internal units and, as appropriate, other educational institutions and organizations across the UH System, nationally and internationally. Represents, promotes, and advances UH Manoa in working with state, national, and international organizations and represents and promotes campus student success, specifically student diversity, and inclusion, to stakeholders, serving as the official representative of the Vice Provost for Student Success as appropriate.

Assists in establishing a student culture where becoming a Native Hawaiian Place of Learning, a Truth, Racial Healing, and Transformation (TRHT) Campus Center, and diversity is encouraged and where students learn to respect differences, take responsibility for their actions, and exercise leadership through the Native Hawaiian principles of mo'okū'auhau, kaikua'ana, and kaikaina, and the kuleana to hanai, ho'omalua and malama.

NOMINATIONS, INQUIRIES, AND APPLICATION INFORMATION

APPLY

To apply, please visit: [Career Opportunities at the University of Hawai'i](#), click on the "Apply" button on the top right corner of the screen to complete an application and attach required documents.

Note: A NEOGOV account must be established, and then candidates may attach the following to the online application:

1. A cover letter summarizing their interest and how qualifications are met for the position,
2. A current curriculum vitae,
3. and the names of five (5) professional references, including title and contact information

References will not be contacted without prior notice to the candidate. A background check will be made prior to employment.

For the job announcement, job description and search information, please go to:

[Career Opportunities at the University of Hawai'i](#)

NOMINATIONS AND INQUIRES:

Wiliama Sanchez; wiliama@hawaii.edu

The University of Hawai'i is an Equal Opportunity/Affirmative Action Institution and is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under State law), sexual orientation, domestic or sexual violence victim status, national guard absence, or status as a covered veteran. For more information or inquiries regarding these policies, please refer to the following link: <http://www.hawaii.edu/offices/eoo/eoo-coordinators/Employment> is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai'i may be viewed at: <https://www.hawaii.edu/titleix/help/campus-security/>, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.

Accommodation Request: The University of Hawai'i complies with the provisions of the Americans with Disabilities Act (ADA). Applicants requiring a reasonable accommodation for any part of the application and hiring process should contact the EEO coordinator directly. Determination on requests for reasonable accommodation will be made on a case-by-case basis. For further information, please refer to the following link: <https://www.hawaii.edu/offices/eoo/accommodation-request/>

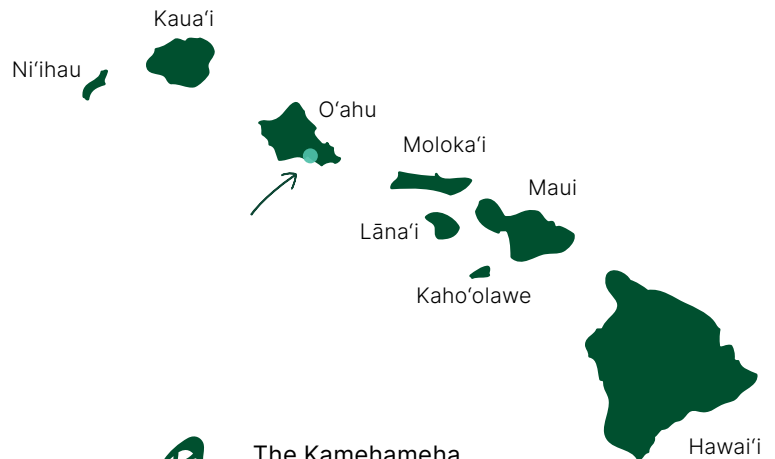


Honolulu, Hawai'i

The University of Hawai'i at Mānoa is located in Mānoa Valley, minutes from downtown Honolulu. The JABSOM campus is located on the island of O'ahu approximately three miles west of the University of Hawai'i Mānoa campus in Kaka'ako, adjacent to Kaka'ako Waterfront Park near downtown Honolulu.

Honolulu is the largest city and the capital of the state of Hawai'i. Incorporated as a city in 1907, Honolulu refers to the urban area on the southeastern shore of the island of O'ahu. In the Hawaiian language, Honolulu means "sheltered bay" or "place of shelter."

Today, Honolulu is one of America's safest cities with many unique features and characteristics. It's home to America's only royal palace and is known for its tropical climate, lush green landscape, diverse population, and community spirit known as aloha. We invite you to learn more about the Honolulu community by exploring the links below.



The Kamehameha Butterfly is Hawai'i's state insect.



Hawai'i has 2 official languages: Hawaiian & English



Hawai'i is the only state that grows coffee beans



The island of O'ahu is surrounded by 130 beaches



Additional Resources

LOCAL INFORMATION

- [Campus Map](#)
- [GoHawaii](#)
- [Honolulu Star-Advertiser](#)
- [Ka Leo \(student newspaper\)](#)
- [KTUH \(student radio\)](#)
- [State of Hawai'i website](#)
- [Web cameras \(Honolulu\)](#)

RECREATION

- [Hawai'i State Parks](#)
- [Honolulu Botanical Gardens](#)
- [Honolulu Parks and Recreation](#)
- [Honolulu Zoo](#)
- [Na Ala Hele, Hawai'i trails](#)
- [Waikīkī Aquarium](#)

EVENTS AND FESTIVALS

- [Blaisdell Center](#)
- [Hawai'i International Film Festival](#)
- [Lantern Floating Festival](#)
- [UH Mānoa Events calendar](#)

PERFORMING ARTS

- [Diamond Head Theatre](#)
- [Hawai'i Opera Theatre](#)
- [Hawai'i Theatre Center](#)
- [Kennedy Theatre \(UH Mānoa\)](#)
- [Mānoa Valley Theatre](#)

MUSEUMS AND GALLERIES

- [Battleship Missouri Memorial](#)
- [Bishop Museum](#)
- [Honolulu Museum of Art](#)
- ['Iolani Palace](#)
- [John Young Museum of Art](#)
- [Lyon Arboretum](#)
- [Mission Houses Museum](#)
- [Pearl Harbor Aviation Museum](#)
- [Pearl Harbor National Memorial \(includes USS Arizona, USS Oklahoma, and USS Utah Memorials\)](#)
- [UH Mānoa Art Gallery](#)

TRANSPORTATION

- [TheBus](#)
- [Daniel K. Inouye International Airport \(was Honolulu International Airport\)](#)



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2500 Campus Road | Honolulu, HI 96822

 manoa.hawaii.edu/executivesearch