

Work at UH Advertisement

Title: CHANCELLOR, UH Manoa
Position Number: 0089261
Hiring Unit: University of Hawai'i Board of Regents
Location: Manoa Campus
Date Posted: November 07, 2011
Closing Date: Continuous - application review begins January 01, 2012
Salary Information: Salary commensurate with experience.
Monthly Type: 11 Month
Full Time/Part Time: Full Time
Temporary/Permanent: Permanent

Other Conditions:

The University of Hawai'i at Manoa celebrated its 100th anniversary in 2007 and is the flagship institution of the ten-campus University of Hawai'i system. A land-, sea- and space-grant institution with about 20,000 students, UH Manoa is a doctoral research university (Carnegie RU/VH) with several professional schools, including law and medicine. The University's Chancellor is the chief executive officer of the institution and is responsible for all aspects of its operation. The Chancellor reports to the University of Hawai'i President and is a member of the President's senior executive team and of the Council of Chancellors. The Chancellor provides both administrative and academic leadership to the campus. As the administrative leader, the Chancellor is expected to promote a system of shared governance that is based on the values of collegiality, transparency, and excellence. As the academic leader, the Chancellor is expected to foster a vibrant academic climate and support outstanding scholarship and innovation, cultivating an environment in which effective, creative teaching, research and application can flourish. The University has a special responsibility to Hawaiians—the indigenous people of Hawai'i. The University is committed to developing Manoa as a Hawaiian place of learning. In this context, the Chancellor works to increase Native Hawaiian student enrollment and success, and increase participation in the faculty, staff and administration. As the Land-, Sea- and Space-Grant University for the State of Hawai'i and the only large research university in the state and in the Pacific, the University of Hawai'i at Manoa plays a central role in economic development, civic engagement, and community outreach. The University is embedded in an island society that is also internationally connected, with special ties to the Pacific and to Asia.

Duties and Responsibilities

Serves as the chief executive officer of the University of Hawai'i at Manoa. Provides executive leadership in academic affairs, research, graduate education, professional training, student affairs, athletics, administration, finance and budget, human resources including the promotion of diversity, equality and affirmative action, facilities management, capital improvements, and other aspects of developing, planning, administering, and managing the operations of the campus.

Administers and implements Board of Regents and Executive policies, system wide procedures and, as appropriate, promulgates campus directives and instructions for

the University of Hawai'i at Manoa.

May make recommendations to the President regarding system-level policies and procedures based on campus experiences or needs.

Administers and implements Board of Regents and Executive policies and procedures as they apply to Manoa.

Provides executive leadership in the development and implementation of long-range plans, goals, and objectives to improve the quality of teaching, research, and administration in full compliance with accreditation standards and requirements.

Provides executive leadership in the campus' research training and graduate education programs; determines direction and priorities in response to existing and emerging research and training goals and initiatives; and provides collaborative leadership to advance innovation and technology system-wide.

Provides executive leadership and direction to administrators, faculty, and staff by establishing goals and objectives, and ensuring that day-to-day operations, administration and management are executed efficiently and in conformity with governing policies and procedures.

Allocates and reallocates resources, as appropriate, in conformity with institutional priorities, applicable laws, rules and policies.

Works with governance bodies and advisory groups, including the Manoa Faculty Senate, which has primary responsibility for fundamental academic areas, representative student and staff groups, the Athletics Advisory Board, with Native Hawaiians (the Kualii Council), and other constituencies, to ensure effective and transparent systems of shared governance.

Designs and implements programs to ensure student diversity, access, and support for under-represented groups.

Provides executive leadership in raising funds and obtaining resources for UH Manoa to enhance the ability of the institution to provide financial support for students, and to provide resources for innovative and creative enterprises, endowments, and academic programs and services.

Works with the President, other chancellors and other University executives and administrators in the planning, development and coordination of operations of the University of Hawai'i at Manoa with those of the system and other campuses.

Keeps the President, and through the President, the Board of Regents, fully informed concerning the operations, needs and priorities of the University of Hawai'i at Manoa.

Develops and oversees agreements, partnerships, and exchanges between the University of Hawai'i at Manoa and other educational institutions and organizations, nationally and internationally.

Represents the University of Hawai'i at Manoa to the Hawai'i legislature and other State and federal governmental bodies. Works with governmental agencies to advance Manoa's programs. Develops and maintains effective relations with the community, legislature, other UH campuses, and other internal and external organizations.

Serves as the chief public voice, interpreter, liaison, and advocate for the University of Hawai'i at Manoa, to internal and external constituencies.

Represents, promotes, and advances the University of Hawai'i at Manoa by

participating in state, national, and international organizations, and in civic and charitable organizations, serving as the official representative of UH Manoa as appropriate.

Minimum Qualifications

Earned doctorate or equivalent terminal degree from an accredited institution.

Attained the academic rank of full professor or have demonstrated a record of comparable professional experience prior to appointment.

Professional experience in academic administration at a university or college which included research and graduate education programs, and experience at the dean's level or comparable that involved designing and implementing programs and initiatives, or have demonstrated a record of comparable professional experience.

Distinguished record of scholarly achievement.

Demonstrated experience in high-level academic administration.

Demonstrated record of successful leadership in teaching, research, and service.

Ability to establish and maintain effective working relationships with administrators, faculty, staff, students, legislators, state and federal officials, and the general public.

Ability to communicate effectively with internal and external constituencies.

Ability to understand and work effectively in Hawai'i's multi-cultural society.

Desirable Qualifications

Administrative experience at a university with extensive research and graduate programs.

Administrative experience at a university in a multi-level university system, planning, developing, and articulating programs in a multi-institution state system that includes interfaces with other components of public education.

Experience with large-scale funded research programs, projects, or institutes.

Possess an understanding of the importance of empowering indigenous people and minorities in higher education.

Experience working effectively with students, governing boards, legislative bodies, government officials, and community and business leaders.

Experience with international education, especially within the Asia-Pacific region.

Experience and demonstrated record of success in raising funds.

Experience working effectively with faculty governance bodies, student governance organizations, and various advisory groups.

Experience in higher education finance.

To Apply:

Applications and nominations are being accepted for the position of Chancellor of the University of Hawai'i at Manoa. Please direct inquiries, nominations and applications to Isaacson, Miller, a nationally recognized executive search firm. All replies will be held in strict confidence. Review of candidates will begin in January of 2012 and will continue until the position is filled. Qualified candidates must submit electronically a cover letter summarizing the candidate's interest and qualifications for the position, a current resume,

and the names of five (5) professional references including their addresses, telephone numbers and email addresses in care of Mr. David Bellshaw and Ms. Regan Gough of Isaacson, Miller at: 4425@imsearch.com; and who may be contacted at (415) 655-4900. For more information about this position go to, or contact Dr. Klaus Keil, Professor and Chair, UHM Chancellor Search Advisory Committee at or (808) 956-7755.

Inquiries: David Bellshaw or Regan Gough; 415-655-4900;
4425@imsearch.com
Dr. Klaus Keil; 808-956-7755; keil@hawaii.edu

The University of Hawaii is an equal opportunity/affirmative action institution and is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under State law), sexual orientation, national guard absence, or status as a covered veteran.

Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawaii may be viewed at: <http://ope.ed.gov/security/>, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.