

**President M.R.C. Greenwood's Charge
to the University of Hawai'i at Mānoa
Chancellor Search Advisory Committee
October 28, 2011**

The Committee is charged with advising the President in the selection of the Chancellor, University of Hawai'i at Mānoa. In the conduct of the search, the Committee will:

- Review the position description for the position of Chancellor, University of Hawai'i at Mānoa.
- Comply with the search process principles and guidelines reflected in the "President's Charge to the University of Hawai'i at Mānoa, Principles and Guidelines for the Search for UHM's Next Chancellor"
- In the conduct of the search and committee activities, Committee members are expected to comply with the provisions of the Confidentiality Covenant that each member shall execute.
- Adopt a search timeline culminating with recommendations of candidates to the President by Spring, 2012.
- Develop, in collaboration with the executive search firm Isaacson, Miller, a profile of the University of Hawai'i at Mānoa, the position of Chancellor, University of Hawai'i at Mānoa, and the challenges and opportunities that a new Chancellor may face.
- Make available non-confidential search process related documents, e.g., position description, timeline, challenge and opportunities statement, etc., on the UHM Executive Search webpage.
- Identify and invite approximately 5-8 qualified candidates for on-site visits and interviews. I expect that candidates shall be, or display the potential for becoming, strong campus leaders in academics, research, and administration and management; they should also have the potential to become leaders capable of engaging and collaborating with other campuses and external constituencies in the development of partnerships and initiatives responsive to state needs and that contribute to fulfillment of the University's system-wide strategic goals.
- Recommend to the President 4-6 candidates from among candidates invited to make on-site visits. The candidates are to be submitted in

unranked order with accompanying statements of each candidate's strengths and limitations along with any comments that may have been received in response to on-site visits. From among the candidates recommended by the Committee, the President may make a recommendation to the Board of Regents or may direct initiation of other action, as deemed appropriate.

The Committee may request the assistance of the campus and system, as necessary. From time to time, the Co-Chairs of the Committee shall report its progress to the President.