1. Program goals and mission statement are as follows:
   **GOALS:** To create and develop a teaching-learning relationship between the advisor and advisee to
   implement the advisee’s educational plan toward his/her intended degree.
   **MISSION STATEMENT:** SOEST values and promotes collaborative relations between academic
   advisors, faculty advisors, and students to implement a personal education plan that is consistent
   with the student’s goals.

2. The program’s student learning outcomes are as follows:
   A. Use MYUH, STAR, Catalog, Schedule of Classes, and/or program sheets to identify and understand program
      requirements.
   B. Design a reasonable and timely academic plan that leads to a Bachelor degree in a desired field.
   C. Identify academic, career, and life goals that incorporate his/her personal values, interests, and
      aptitudes, and skills.
   D. Come to academic advising sessions prepared with questions, an academic plan, and/or other
      relevant materials.
   E. Locate and effectively use information and resources to help them achieve their educational goals.

3. Provide the program’s activity map or equivalent graphic:

<table>
<thead>
<tr>
<th>Activities</th>
<th>Outcome 1</th>
<th>Outcome 2</th>
<th>Outcome 3</th>
<th>Outcome 4</th>
<th>Outcome 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Student Orientation</td>
<td>I</td>
<td>I</td>
<td>I</td>
<td>I</td>
<td>I</td>
</tr>
<tr>
<td>Mandatory Advising (each semester)</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>Graduation Check (2 semesters prior to graduation)</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>Exit Interview (semester of graduation)</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
</tr>
</tbody>
</table>

I = Introduce  R = Reinforce  M = Master  A = Assess

Outcome 1: Use MYUH, STAR, Catalog, Schedule of Classes, and/or program sheets to identify and understand program requirements.

Outcome 2: Design a reasonable and timely academic plan that leads to a Bachelor degree in a desired field.

Outcome 3: Identify academic, career, and life goals that incorporate his/her personal values, interests, aptitudes, and skills.

Outcome 4: Come to academic advising sessions prepared with questions, an academic plan, and/or other relevant materials.

Outcome 5: Locate and effectively use information and resources to help them achieve educational goals.
4. Where are the following items published or how are they distributed to students?
   Program mission/goals: UHM Catalog and the advising syllabus
   Program student learning outcomes: will publish in catalog, include in advising syllabus, and placed online.
   Program activity map: will publish in catalog, include in advising syllabus, and placed online.

5. Assessment Timeline and Lead People:

   **SPRING SEMESTER**
   
   **January**
   - New Student Orientation for newly admitted and transfer students to SOEST.
     Outcomes 1, 2, 3, 4, and 5
     Lead People: Director of Student Services; Faculty Advisors
   - Exit Interviews
     Outcomes 1, 2, 3, 4, and 5
     Lead People: Director of Student Services
   
   **March**
   - Mandatory advising between student and faculty advisor
     Collect Outcomes 1, 2, 3, 4, and 5
     Assess outcomes from spring and the previous fall semester (once an academic year)
     Lead People: Faculty Advisors
   - Graduation Check
     Outcomes 1, 2, 3, 4, and 5
     Lead People: Director of Student Services; Faculty Advisors
   
   **FALL SEMESTER**
   
   **August**
   - New Student Orientation for newly admitted and transfer students to SOEST.
     Outcomes 1, 2, 3, 4, and 5
     Lead People: Director of Student Services; Faculty Advisors
   - Exit Interviews
     Outcomes 1, 2, 3, 4, and 5
     Lead People: Director of Student Services
   
   **October**
   - Mandatory advising between student and faculty advisor
     Outcomes 1, 2, 3, 4, and 5
     Lead People: Faculty Advisors
   - Graduation Check
     Outcomes 1, 2, 3, 4, and 5
     Lead People: Director of Student Services; Faculty Advisors