Assessment Office (AO): January Update
Submitted: 02/07/2013

GENERAL EDUCATION/WASC COMPETENCIES ASSESSMENT

- **Oral Communication**: Completed analysis of survey results from cohort study and will discuss use of results with OC Focus Board in February.
- **Written Communication**: Distributed writing-assessment results from cohort study to WI Focus Board and will discuss use of results in February. Continued to collect student work from social science and natural science 400-level courses for spring 2013 writing assessment project.
- Administered survey 4 for the cohort study on Jan 31, 2013.

ANNUAL ASSESSMENT REPORTS

- Completed the analysis of annual assessment reports for academic programs and currently drafting the summary report.
- One preliminary result: the number of programs with a curriculum map increased 6%, from 70% in 2011 to 76% in 2012.

CONSULTATIONS/CUSTOM WORKSHOPS

- **First-Year Programs**: created a survey to gather information from those who attended meetings with a visiting expert/scholar
- **Center for Teaching Excellence**: participated in discussion about how to evaluate courses eligible for online teaching awards
- **Committee on Academic Planning and Policy**: presented information on using a capstone experience for assessment and student engagement
- **Ethnic Studies**: assisted in creating a spring 2013 assessment project
- **Sophomore Experience Committee**: participated in discussion on survey items

ON THE CALENDAR

- **Writing Good Course SLOs** custom workshop for Biology faculty
- Presentations at the *New Deans Series* and *New Chairs Series*
- Meetings with the OC and WI Focus Boards on ways to use the cohort study assessment results
- Workshops
  - **Using Excel’s Pivot Table to Analyze Learning-Assessment Data** workshop, 2/13/2013, 1:30 pm - 2:45 pm, KUY 106
o  Best Practices for Planning Program-Level Assessment of Student Learning, 2/22/2013, 1:30 pm - 2:45 pm, KUY 106
Assessment Office (AO): February Update
Submitted: 3/6/2013

GENERAL EDUCATION/WASC COMPETENCIES ASSESSMENT

- **Oral Communication (OC):** Discussed cohort study results with the OC Focus Board. The Board will use the results to improve their faculty development workshops.
- **Written Communication:** Presented cohort study results to the Writing-intensive Focus Board and brainstormed new survey questions that could shed light on students’ knowledge of revising and editing and on differences writing in and out of the major.

CONSULTATIONS/CUSTOM WORKSHOPS

- **Apparel Product Design and Merchandising:** Explained how assessment can be used for curriculum planning.
- **Biology:** Workshop for all BIOL faculty on course-level student learning outcomes.
- **Deans’ & Directors’ Meeting:** Attended meeting during which Institutional Learning Objectives (ILO) Committee Chair presented the current status of the ILOs and next steps.
- **Ethnic Studies:** Advised on assessment planning and a spring assessment project.
- **Interdisciplinary Studies:** Suggested ways to accurately present program survey results.
- **Kaʻieʻie Degree Pathway Program:** Advised on an assessment plan.
- **Leadership Series for New Chairs:** Discussed effective assessment-promoting strategies and elicited suggestions on ways AO can collaborate with departments.
- **Leadership Series for New Deans:** Discussed the role of the AO and ways to collaborate with colleges.
- **Mānoa Advising Center:** Reviewed survey questions and survey distribution plans.
- **Sophomore Experience Committee:** Continued to refine survey to be distributed to all sophomores.

WORKSHOPS

- **Using Excel’s Pivot Table to Analyze Learning-Assessment Data:** 18 participants. Workshop materials, including a workshop recording via Blackboard Collaborate, are posted online.
- **Best Practices for Planning Program-Level Assessment of Student Learning:** 15 participants. Workshop materials posted online.

PROFESSIONAL DEVELOPMENT ACTIVITIES

- Monica presented *An Evaluation of UH Mānoa’s Efforts to Become a “Hawaiian Place of Learning”* at the Hawai‘i Educational Research Association’s annual conference.

ON THE CALENDAR

- Upcoming workshops
  - *How Good is Your Multiple-Choice Test? Find Out by Using Item Analysis*, 3/1, 1:30-2:45
  - *Using Program Assessment Results to Improve Student Learning*, 3/8, 1:30-2:45
  - *Assessing Student Learning Outcomes With Theses and Dissertations—Going Beyond Student Completion Rates*, 3/15, 1:30-2:45
• Focus groups with students in the Student Success cohort study.
• Presentations at the Academic Resource Conference in San Diego, CA.
Assessment Office (AO): March Update
Submitted: 4/5/2013

OFFICE

- Finalized proposal for Assessment Summer Institute at UHM.

GENERAL EDUCATION/WASC COMPETENCIES ASSESSMENT

- **Institutional Learning Objectives**: Participated in a presentation of ILOs to the chairpersons at the chair’s meetings in CTAHR and SS.

- **Student Success Project**: Conducted focus groups. Topic: general education knowledge and skills learned during students’ first two years and how those skills and knowledge were used in the third year (e.g., in the major).

- **Written Communication** (WI): Completed collection of student writing; planned sessions (May 2) to establish standards of performance for senior-level writing in Natural Sciences and Social Sciences.

CONSULTATIONS/CUSTOM WORKSHOPS

- **Committee on Academic Planning and Policy**: Assisted with the drafting of a resolution on undergraduate capstone experiences.

- **Ethnic Studies**: Advised on rubric development for program assessment.

- **Kawaihuelani Center for Hawaiian Language**: Advised on assessment planning and curriculum development.

- **Sophomore Experience Committee**: Continued to refine survey to be distributed to all sophomores.

WORKSHOPS

- **How Good is Your Multiple-Choice Test? Find Out by Using Item Analysis**: 13 participants. Workshop materials, including a workshop recording via Blackboard Collaborate, are posted online.

- **Using Program Assessment Results to Improve Student Learning**: 19 participants. Workshop materials posted online.

- **Assessing Student Learning Outcomes With Theses and Dissertations—Going Beyond Student Completion Rates**: 13 participants. Workshop materials posted online.

PROFESSIONAL DEVELOPMENT ACTIVITIES

- Monica and Yao submitted proposals to present at the First-Year Experience Conference (June 2013) and at the Assessment Institute in Indianapolis (October 2013).

RESEARCH

- Conducted theme analysis of graduate level outcomes.

- Interviewed graduate programs (EDEP M.Ed. and Ph.D., ICS Ph.D., and Epidemiology Ph.D.) regarding best practices in using students’ theses, dissertations, etc., in program assessment.
ON THE CALENDAR

- Complete the focus groups with students in the Student Success cohort study.
- Attend and present at the Academic Resource Conference in San Diego, CA.
Assessment Office (AO): April Update
Submitted: 5/6/2013

OFFICE

- Improved the coding book for the Annual Assessment Report data entry and analysis.

GENERAL EDUCATION/WASC COMPETENCIES ASSESSMENT

- **Contemporary Ethical Issues** (ETH): Advised the ETH Focus Board on ways to continue their efforts to improve assignment design in ETH courses.
- **Institutional Learning Objectives**: Participated in a presentation of the ILOs at the following chairs’ meetings: A&H, ED, LLL, and NS. This semester, we presented ILOs at six college chairs’ meeting.
- **Hawaiian, Asian, & Pacific Issues** (HAP): Advised on system student learning outcomes for campuses in the HAP articulation agreement at their annual meeting.

CONSULTATIONS/CUSTOM WORKSHOPS

- **Communication Sciences and Disorders**: coordinated the development of program outcomes, curriculum map, and course level outcomes.
- **Second Language Studies** (BA): helped identify learning evidence to be used to assess program outcomes. Recommended revision of program-level outcomes.
- **Indo-Pacific Languages and Literatures**: assisted with data entry and a data analysis plan for the Thai and Filipino programs.
- **Filipino and Philippine Literature Program**: completed item analysis and item analysis report for the Filipino Reading Assessment.

PROFESSIONAL DEVELOPMENT ACTIVITIES

- Monica presented at WASC ARC in San Diego, CA, on Mānoa’s ethical reasoning assessment and she also conducted a skill-building session.
- Yao attended WASC ARC in San Diego, CA.
- Yao attended an ACCESS workshop offered by Hawaiʻi-Pacific Evaluation Association.

RESEARCH

- Investigated (using hierarchical linear regression) and reported on changes in perceived learning in writing during undergraduates’ first two years.

ON THE CALENDAR

- Written Communication Faculty Study Group session, May 2: fourteen faculty members will collaborate to identify student reports/papers that represent different levels of writing quality for social science majors.
- Attend WASC workshop on *Meaning, Quality, and Integrity of the Degree* at Chaminade University, May 3.
- Workshop on program SLOs for Biology, May 15.
- Presentations at the Association for Institutional Research (AIR) Forum in Long Beach, CA, May 18-22.
Assessment Office (AO): May & June Update
Submitted: 7/3/2013

GENERAL EDUCATION/WASC COMPETENCIES ASSESSMENT

- **Written Communication Standard Setting**: On May 2, twelve faculty members from the College of Social Sciences and one Mānoa Assessment Committee member discussed and evaluated senior-level writing using the *Written Communication VALUE* rubric, which is used across the nation. Result: the faculty members identified five student papers that can be used as examples of “meeting” performance expectations for senior-level writing in social sciences. These papers will be posted on a new Laulima site that will house performance samples for written communication and other general education outcomes and the ILOs.

CONSULTATIONS/CUSTOM WORKSHOPS

- **Biology Program**: Facilitated a student learning outcomes session as part of their faculty retreat.
- **Center for Teaching Excellence**: Advised on program evaluation planning, offered suggestions on setting outcomes and options for collecting data.
- **Kaʻieʻie (Degree Pathway Partnership)**: Assisted in finalizing an exit survey and uploading the survey to Survey Monkey.
- **Plant and Environmental Protection Sciences (PEPS)**: Advised faculty member on evaluating a PEPS educational outreach program.

ASSESSMENT LEADERSHIP INSTITUTE

- Announced the inaugural *Assessment Leadership Institute* (August 9-14) to all degree programs and invited faculty to apply.
- Received 19 applications from faculty members and selected 10 to participate. Participants are from Animal Sciences, Civil Engineering, Communication, East Asian Languages and Literatures, Political Science, Psychology, Second Language Studies, and Urban and Regional Planning.

PROFESSIONAL DEVELOPMENT ACTIVITIES

- Association for Institutional Research Annual Conference (Long Beach, CA)
  - Monica presented *A Longitudinal Study of Learning in a General Education Program* (this paper was awarded Best Paper at the local Pacific Association for Institutional Research conference).
  - Yao presented *Faculty Confidence and Engagement Survey: Analysis with the Rasch Model* (paper presentation).
- International First-Year Experience Conference (Big Island, Hawaiʻi): Monica and Yao jointly presented *Students’ Perceived Learning About Written and Oral Communication in Year One and Two* (paper presentation).

ON THE CALENDAR
• Assessment Leadership Institute, August 9-14, 2013
• Natural Resources and Environmental Management (NREM) Workshop, August 22, 2013